

At **CreateTO**, we are a catalyst for city building, using our expertise and innovative thinking to help the City make the best use of its real estate to pursue its diverse goals.

CreateTO is part of a new City of Toronto city-wide real estate service delivery model that centralizes real estate planning and decision making - to enable better coordination, planning, and execution of real estate strategies to maximize the use of City lands to serve the public interest.

We are here to support our stakeholders and work with partners who share our commitment to improving our city. Enabling creative real estate ideas and projects that deliver economic, sustainable and social benefits, while strengthening the neighbourhoods where we live and work.

We create value for the City of Toronto.

We create opportunities for its people.

We create livable, sustainable and vibrant communities for all.

The Opportunity

Reporting to the Director, Environmental Services, the new **Environmental Summer Student**, will communicate with tenants, service contractors, construction managers and manage remedial activities. The Environmental Management team supports CreateTO business streams in oversight of environmental, geotechnical, landscape implementation, and natural heritage projects and provisions of related advice.

The Summer Student will have exposure to various key programs such as: Contaminated Sites Management and Development; Environmental Due Diligence & Legal Support; Pipeline Due Diligence Work and Special Projects.

Qualifications

- Enrolled in 4th year co-op undergraduate program or enrolled in Master's program in engineering, geosciences, environmental sciences, impact assessment, contaminated sites redevelopment, or related environmental science disciplines
- Knowledge of environmental investigation, contaminated sites remediation, procedures in risk assessment, and environmentally significant areas analysis
- Knowledge of environmental assessment and class environmental assessment process
- Knowledge of Environmental Management Systems (eg. ISO 14001)
- Proficient in the Microsoft Office Suite, project management applications and geospatial solutions
- General knowledge of real estate industry and/or commercial real estate experience considered an asset
- Effective communication, interpersonal, organizational and time management skills
- Excellent verbal and written communications skills
- Ability to work independently, show initiative, and thrive in a small company environment as well as a commitment to supporting a team-focused environment

CreateTO is committed to fostering a positive and progressive workforce. We provide equitable treatment and accommodation to ensure barrier-free employment in accordance with the Ontario Human Rights Code and Accessibility for Ontarians with Disabilities Act. Candidates can request accommodation related to the protected grounds at any stage of the hiring process.

Interested and qualified candidates are requested to send their resume and cover letter in confidence to careers@createto.ca quoting the job title of **Environmental Summer Student** in the subject line by Friday, June 22nd. Only those individuals selected for an interview will be contacted. No agencies at this time please.